

Jon Burry
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Objective:

To obtain full time employment in the information technology field, where an individual can be given the freedom to excel in their position and also participate in a team collective.

Summary of Qualifications:

Proficient with the installation and administration of the Microsoft Windows 9x/ME/XP/NT/2000 Operating Systems.
Experienced with the Windows 2000 server, Linux/Unix, and Banyan Vines Network Operating Systems.
Experience in Network Administration and design.
Excellent technical support and troubleshooting skills developed through personal and professional experience.
Experience with database engines such as Microsoft Access, Oracle 9i, and MySQL with extensive training in SQL.
Experience with programming languages such as Microsoft Visual Basic, C++, COBOL, and Java.
Experience in web development using HTML, PHP, Java Script, and VB Script.
Proficient knowledge of productivity applications such as Microsoft Office, and Corel WordPerfect Suite.
Excellent communication skills acquired through years of experience.

Education:

College Of The North Atlantic
Prince Phillip Drive

September 2000 – Present
St. John's NF, Canada

Diploma received for completing a three-year Programmer Analyst Co-op program.

Holy Heart of Mary High School
Bonaventure Ave

September 1993 – June 1996
St. John's NF, Canada

Graduated on school's distinction list.

Work Experience:

Human Resources Development Canada

January 2002 - December 2002

Employed as a Micro Support Specialist with Human Resources Development Canada in Hull, Quebec.

Performed system administration duties under a Banyan VINES Network. Duties included managing user accounts, security auditing, and supporting client software such as Beyond Mail, Server Scan Master, and Street Talk Explorer.

Member of the EPB Windows 2000 implementation team that planned a department wide upgrade of company workstations from the Windows 9x operating system to Windows 2000 professional platform.

Member of the HRS Microsoft Office XP deployment team that planned and upgraded all computer workstations from Office 97 to Office XP.

Utilized diagnostic tools such as a Network Multimeter that tests LAN drops, diagnoses network topologies and protocols, and measures data signal loss and collisions.

Participated in a pilot project for the Microsoft Outlook implementation as an application tester.

Xwave

May 2001 - September 2001

Employed as a Desktop Support Technician with the eBusiness Delivery team of xwave in St. John's, Newfoundland.

Provided technical support of business software packages including Oracle 9i, Lotus R5, Adobe Photoshop, and Microsoft Visual Studio under the Microsoft Windows 9x/NT/2000 environments.

Installed computer hardware including hard drives, memory, motherboards, CPU's, and CD-ROM in computer workstations and laptops.

Inventoried all computer workstations software and hardware specifications and upgraded outdated components.

Department of National Defense

April 1999 – June 2000

Employed as a Radio Operator for 728 Communications Squadron in St. John's Newfoundland.

Participated in various military training drills and team building exercises.

Completed occupational health and safety courses such as Emergency First Aid, WHMIS, and fire safety training.

Assigned to update squadron's inventory files from paper documentation to a Microsoft Access database.

CHMR Radio**December 1994 - May 1998**

Volunteered as a disk jockey for Memorial University of Newfoundland's campus radio station.

Hosted a weekly radio program where I selected and played music of all genres.

Responsible for reading and producing hourly news, weather, and sports segments.

Volunteered for various station fundraisers.

Irving Oil**May 1996 - March 2001**

Employed as a gas attendant/cashier with Irving Oil in St. John's, Newfoundland.

Performed duties such as pumping gas, and basic mechanic duties such as checking engine fluid levels, changing oil, repairing flat tires.

Responsible for customer relations in a convenience store environment.

Personal:

Excellent interpersonal and team building skills.

Capable of working effectively in high stress environments.

Adaptable and reliable learning new concepts.

Able to work well independently as well as in a team collective.

Valid drivers license with perfect driving record.

References:

Renè Chabot
Chief ELT/EPB LAN Team
HRDC-DRHC
Hull, Quebec
(819) 994-4603

Renè Harper
Chief HRS LAN Team
HRDC-DRHC
Hull, Quebec
(819) 953-2927

Martin Vallières
Technical Systems Analyst
HRDC-DRHC
Hull, Quebec
(819) 994-1827